

**TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING
TUESDAY, MARCH 27, 2018**

Location: Town Hall Meeting Room, 2nd Floor

Present: Allen Reedy
Bill Hayner
Bob Jefferson
John Danizio
Steve Nesterak
John Cole

Absent: Adam Chapdelaine
Brett Lambert
John Maher

Guests: Rob Juusola, NV5
Phil Conroy, Shawmut
Regan Shields Ives, Finegold & Alexander
Kristin DeFrancisco, Hardy School Principal
Vivian Varbedian, JLL

STRATTON SCHOOL

Mr. Juusola handed out the March Project Update Report which included the project budget and contingency line item which now stands at \$288,826. Mr. Juusola presented invoices from DRA Architects in the amount of \$2,975 for design services related to canopy, desk partition and occupational therapy swing and a second invoice in the amount of \$4,290 for design modifications to the cafeteria entrance doorway. The \$2,975 invoice was approved on a motion by Hayner, seconded by Jefferson. The second invoice for \$4,290 was tabled until further investigation and site visit by the Facilities Director. Mr. Juusola presented a construction bid in the amount of \$17,035 for a desk surround. The bid was approved on a motion by Reedy, seconded by Jefferson. Mr. Juusola updated the committee on the cost for the corridor tack strips. The total cost for the work was \$5,081. The work was approved by the OPM since the change order was less than \$10,000. Mr. Juusola presented an invoice from G&R Construction in the amount of \$786.67 to furnish and install a structural support for the occupational therapy swing. The invoice was approved on a motion by Reedy, seconded by Jefferson. Mr. Juusola presented the March warrant with invoices from DRA Architects, School Specialty and W.B. Mason totaling \$46,490.12. The warrant was approved on a motion by Hayner, seconded by Jefferson.

GIBBS SCHOOL

Mr. Juusola distributed updated project budget, change order, and project schedule information. Mr. Juusola commented that the roof work is underway and the new windows are being installed. On the issue of the new drop off access area on Tufts Street, the Department of Public Works and the Tree Warden are reviewing an objection by a neighbor and will present the matter to the Selectmen on April 9th. Mr. Juusola reviewed the current construction contingency budget and reported the current balance is \$242,784. Mr. Juusola presented four (4) change orders: #9 in the amount of \$92,743, #10 in the amount of \$21,691, #11 in the amount of \$150,047 and #12 in the amount of \$89,563 as detailed in the handouts provided by Mr. Juusola. All four (4) change orders in the total amount of \$354,044 were approved on a motion by Reedy, seconded by Hayner. Mr. Juusola provided an update on the furniture order with the issuance of a purchase order in the amount of \$600,000 that was in the approved budget.

AHS PROJECT

Mr. Cole provided a brief update on the AHS project and the upcoming public forum to review project alternatives. Mr. Cole suggested that the AHS project website is a good source for current information on meetings and reports.

HARDY SCHOOL

Ms. Varbedian handed out a March Project Update Report which included an updated project budget. Ms. Varbedian informed the committee that the construction contract with Colangeli was in the process of being executed. Ms. Varbedian requested approval for hiring a Clerk of the Work in total amount of \$83,600. The Clerk will perform on-site duties 3 days per week. The request was approved on a motion by Hayner, seconded by Cole. Ms. Varbedian reviewed the letter from the Architectural Access Board on the requested variances for the project. The findings in the letter will be reviewed in detail but appear to be consistent with what was expected and budgeted. The design documents for cafeteria are currently being reviewed and Ms. Varbedian will be forwarding them to Colangeli for pricing in the next week.

THOMPSON

PMA submitted an invoice for February in the amount of \$5,770. Mr. Reedy tabled the invoice for further review and a follow up discussion at the next meeting.

Broadlinks invoices \$95.00 approved on motion by Hayner, seconded by Danizio.

MINUTES

February 20, 2018 Meeting Minutes were approved on motion by Danizio, seconded by Jefferson.

February 6, 2018 Meeting Minutes were approved on motion by Danizio, seconded by Jefferson.

Whereupon a motion to adjourn was made by Hayner, seconded by Jefferson and it was unanimously voted at 9:15 PM.

Respectfully submitted,

John F. Maher, Clerk Pro Tem